

BALLINGHAM, BOLSTONE & HENTLAND



**Parish Councillors are summoned to attend a Parish Council Meeting on
Thursday 16th April 2026 at 7.30pm in Ballingham Village Hall**

Agenda

- 1. To receive apologies for absence.**
- 2. To receive declarations of interest and written dispensation requests.**
- 3. To agree and sign minutes of Parish Council meeting on 19th March 2026.**
- 4. Public Session - restricted to 10 minutes.**
 - 4.1 To discuss written report from Ward Councillor.
 - 4.2 To receive views of residents on Parish matters.
- 5. Lengthsman and Footpaths:**
 - 5.1 To receive an update on work carried out by the Lengthsman.
 - 5.2 To receive an update from Footpaths Officer.
 - 5.3 To consider any further maintenance work for the Lengthsman.
 - 5.4 To note Lengthsman Plan for Spring/Summers 2026.
 - 5.5 To consider completion of Lengthsman Contract 2026/27.
 - 5.6 To consider completion of Generic Annual Maintenance Plan 2026/27.
 - 5.7 To consider Drainage Grant application 2026/27
 - 5.8 To consider PROW Grant application 2026/27.
 - 5.9 To consider renewing grass cutting contract.
 - 5.10 To consider Verge Cutting – Herefordshire Council.
- 6. Finance:**
 - 6.1 **To note bank statement balance.**
 - 6.2 **To note Reserve Account Balance.**
 - 6.3 **Arrangements for BACs payments to the following:**
 - 6.3.1 Terry Griffiths TGC3803 - £310.00 (plus VAT)
 - 6.3.2 Terry Griffiths TGC3804 - £310.00 (plus VAT)
 - 6.3.3 Terry Griffiths TGC3805 - £310.00 (plus VAT)
 - 6.3.4 Terry Griffiths TGC3807 - £310.00 (plus VAT)
 - 6.3.5 Terry Griffiths TGC3810 - £310.00 (plus VAT)
 - 6.3.6 Terry Griffiths TGC3811 - £310.00 (plus VAT)
 - 6.3.7 Terry Griffiths TGC3833 - £310.00 (plus VAT)
 - 6.3.8 Will Clift Contracting INV0148 - £110.00 (plus VAT)
 - 6.3.9 Trilloes Tree Care - £2060.00 (plus VAT)
 - 6.3.10 H & E Rudge – Trees at Bibblets Common - £220.00 (plus VAT).
 - 6.3.11 Rialtas Annual Support - £210.00 (plus VAT).

BALLINGHAM, BOLSTONE & HENTLAND



6.4 To note payments made to:

- 6.4.1 BOSH - £60.00
- 6.4.2 Clerk Salary
- 6.4.3 Bank charges - £4.25
- 6.4.4 Watkins Contractors, Hedge Trimming - £290.00 (plus VAT)
- 6.4.5 Safelincs Ltd – Defib Pads - £70.16 (plus VAT)
- 6.4.6 HMRC – Nat Insurance - £75.82 (no VAT)

6.5 To note payments received from:

- 6.5.1 Bank interest savings – £4.25
- 6.5.2 Herefordshire Council Grant Income - £2237.00 (no VAT)
- 6.5.3 Herefordshire Council Grant Income - £3719.92 (no VAT)
- 6.5.4 Bank Interest - £3.51

6.6 To note hedge cutting contributions made to date:

- 6.6.1 Total - £332.00 to date

7. To consider Planning Applications:

7.1 P260759 - Barns at Altbough Farm, Hoarwithy, Herefordshire, HR2 6QE

Site clearance and erection of a self-build dwelling with garage and detached annex ancillary to main dwelling, with associated access, landscaping and drainage.

7.2 P260775 - Aberhall Farm, St Owens Cross, Hereford, Herefordshire HR2 8LL

Change of use from domestic ménage facility to commercial ménage facility. (Retrospective).

8. To Discuss Hoarwithy landslip road closure.

9. To consider approval for a list of signs.

10. To consider Defib Machine Service Quote.

11. To consider purchase of Defib replacement pads.

12. To appoint a Data Protection Officer.

13. To consider completion of General Data Protection Awareness Checklist for Councillors.

14. To review Risk Assessment.

15. To consider Adoption of an IT Policy.

16. To consider Adoption of Reserves Policy.

17. To consider Adoption of Code of Conduct.

18. To consider Adoption of Data Protection Policy.

19. To consider adoption of Asset Register.

20. To consider employing an External Auditor for AGAR.

BALLINGHAM, BOLSTONE & HENTLAND



21. To consider adoption of Parish Council Scheme of Delegation to the Clerk/RFO
22. To consider completion of Parish Contact Contract from West Mercia.
23. To consider Adoption of updated Standing Orders.
24. To consider Adoption of updated Financial Regulations.
25. To receive update on Hoarwithy Village Road Safety Project and Consider approval of further work.
26. To receive update on Roadside Hedges maintenance plan.
27. To raise matters for next agenda - no discussion.
28. Date of next meeting.

Nicky Mackenzie - Clerk

10th April 2026