

BALLINGHAM, BOLSTONE & HENTLAND

GROUP PARISH COUNCIL

Minutes of Ballingham Bolstone & Hentland Group Parish Council Meeting

Held on Thursday 15th November 2018

At Ballingham Village Hall - 7.30pm

Present: Vice chairman John Lyons, Cllr Martin Soble, Cllr Henry Rudge, Cllr Pat Fitzpatrick, Cllr Dave Suffins & Cllr Valerie Lilwall.

The Parish Clerk was unable to attend due to illness

In attendance

Ward Cllr David Summers and 1 parishioner

In the absence of the Chairman the Vice Chairman Cllr John Lyons Chaired the meeting

1.To receive apologies for absence

Chairman Cllr Simons Harris, Cllr Peter Pember, Cllr Phil Watkins Cllr Sherwood Keough.

2. To co -opt new Parish Councillor.

After brief presentation from the only candidate present It was **RESOLVED** to: co-opt Michael Lowe. Cllr Lowe filled in the acceptance of office & declaration of interest forms

3. To receive declarations of interest on agenda items and consider dispensation requests.

Cllr Valerie Lilwall declared a DPI re on agenda item 10.2

4.To agree and sign the Parish Council minutes of 18th October 2018

It was **RESOLVED:** to agree and sign the minutes of 18th October 2018

5.Public forum: Members of the public may raise matters they wish to bring to the attention of the Parish Council

(this period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items raised that are not on the agenda)

No matters raised

6.Reports

6.1 To receive ward Cllrs report

The Ward Cllr asked that the Parish Council advise him about road issues with Balfour Beatty.

7. Lengthsman & P3

7.1 To receive a report from the lengthsman

No report from the lengthsman but Cllrs discussed work that had been done recently.

7.2 To receive a footpaths report from the parish footpaths officer

A Report from the footpath's officer confirmed that footpaths are generally, in good order and have many have been inspected in the last two months. It was reported that there had been an email exchange with the BB locality officer about the north end of HN2 footpath,

and the locality officer had agreed that the Parish Council can put up notices explaining the footpath is unsafe due to erosion and poor state of steps.

7.3 To consider lengthsman & P3 work to be undertaken by the Lengthsman in the parishes.

A Grit bin needs placing by the Acorns on Ballingham Hill and Cllr Dave Suffins to contact lengthsman to organise. Cllr Dave Suffins to contact Estate Manager for landowner re BH5 below Ballingham Wood as there are two fallen trees across the path.

Clerk asked to chase lengthsman to complete outstanding works.

8. Commons

8.1 To consider matters relating to meadow Common

Deferred to next meeting

9. Highways

9.1 To consider road issues for reporting to Balfour Beatty

BB seem to be aware of the main road issues and many potholes are marked awaiting repair.

Cllr Summers reported that £5m of Government funds had been allocated to Herefordshire.

8.2 To consider the course of action relating to over grown boughs encroaching onto the highway at various locations in the parishes.

It was **RESOLVED:** that the clerk should contact BB for details of the process to deal with overhanging branches on minor roads. s.154 of Highways Act 1980 gives authority to Highways dept to give notice to landowners to remedy. Cllr Martin Soble to log main issues to report to BB.

10. Finance

10.1 To note bank balance noted as £19,902.55

10.2 To consider a request for a donation in respect of Hentland & Hoarwithy churchyards Hentland churchyard £724.00 & Hoarwithy churchyard £1275.00

Cllr Valerie Lilwall left the room as she had declared a DPI on the agenda item.

Advice from NALC had previously been circulated to Cllrs by the Clerk. The advice from NALC was considered regarding Parish Council contributions for maintenance of church grounds.

It was **RESOLVED:** to consider each request on its own merit.

It was **RESOLVED:** to contribute £1,200 to Hentland and Hoarwithy PCC as a contribution to the costs of maintaining the grounds of both churches.

Cllr Valerie Lilwall returned to the room.

10.3 To consider purchase of defibrillator

It was **RESOLVED:** that in principle the PC is willing to assist in the purchase of defibrillators for Hoarwithy and Ballingham. The Parish Council are awaiting a proposal from BOSH. Cllr Pat Fitzpatrick to investigate options for installing one in Hoarwithy.

10.4 To consider a quote for the purchase of salt spreader for the parishes

It was **RESOLVED:** to purchase salt spreader Wessex FS70 at £1270 from RFM.

Clerk to organise.

10.5 To consider invoices for payment:

It was **RESOLVED** to pay:

Will Clift invoice E490 £ 50.00+vat

Longfield Services LSO1046 £270.00

Ballingham Old School Hall contribution towards Summer and Autumn newsletter £74.00

Ballingham Old School Hall – Hall hire for PC meeting October £20.00

Clerk reimbursement postage £10.06, stationery & ink cartridge £28.00

Clerks mileage £57.78

11. Planning

11.1 To consider commenting on planning application 183479- 2 Ballingham Hill Ballingham Hereford. Proposed 2 storey extension

It was **RESOLVED**: to support application

11.2 To consider commenting on Travellers Sites Development Plan Document – Additional Site Consultation

It was **RESOLVED**: not to comment on Travellers Site Plan.

12. Neighbourhood Development Plan

12.1 To receive an update neighbourhood plan and next steps

A confidential draft report from the inspector had been received.

It was **RESOLVED**: to consider the confidential draft report in closed session

13 Correspondence

13.1 To note correspondence received since the last meeting

14 Matters raised for consideration for placing on the next meeting's agenda (no discussion)

15. To note date of Next Parish Council meeting Thursday 20th December 2018 @ Ballingham Village Hall

Noted

A resolution will be passed to exclude the public and press due to confidential employment matters and the confidential draft inspectors report relating to the NDP to be considered

A resolution was passed to exclude the public and press due to confidential employment matters and the confidential draft inspectors report relating to the NDP to be considered

16 Clerks Appraisal

It was **RESOLVED**: to defer the Clerks appraisal to the next meeting as the Chairman and Clerk were not present at the meeting

17 Draft confidential inspectors report

The draft report was considered, and it was **RESOLVED** to comment on the inspector's report and the comments are to be relayed to the clerk by the vice Chairman who will relay them to the inspector.

Signed..... Dated.....