

Minutes of Ballingham Bolstone & Hentland Group Parish Council
Meeting
Held on Thursday 19th July 2018
At St Catherine's Church Hoarwithy 7.30pm

Present Chairman, Cllr Simon Harris, Cllr John Lyons, Cllr Martin Soble, Cllr Philip Watkins, Cllr Valerie Lilwall, Cllr Henry Rudge, Cllr Dave Stuffins, Cllr Peter Pember & Cllr Sherwood Keogh

1.To receive apologies for absence

Apologies accepted from Cllr Pat Fitzpatrick and the parish clerk Kath Greenow -due to illness

2. To receive declarations of interest on agenda items and consider dispensation requests.

Cllr Watkins declared a Non-DPI on agenda item 6.4 verge cutting in the parishes.

Cllr Pember declared a Non-DPI on agenda item 8.6 reimbursement of payment to fasthosts.

3.To agree and sign the Parish Council minutes of 21st June 2018

It was **RESOLVED:** to agree and sign the Parish Council minutes of 21st June 2018.

4.Public forum: Members of the public may raise matters they wish to bring to the attention of the Parish Council

(this period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items raised that are not on the agenda)

No members of the public present

5.Reports

5.1 To receive ward Cllrs report

No ward Cllr report, Ward Cllr D Summers was not in attendance at the meeting

6. Lengthsman & P3

6.1 To receive a report from the lengthsman

No report from the lengthsman

6.2 To receive a footpaths report from the parish footpaths officer.

No footpaths officer report.

6.3 To consider lengthsman & P3 work to be undertaken by the Lengthsman in the parishes.

Previously noted works still outstanding

6.4 To consider verge cutting to be carried out in the parishes.

It was **RESOLVED:** that verge cutting was to be carried out throughout the group of parishes by Watkins Contractors Ltd. Clerk to advise the contractor when to undertake the verge cutting.

Discussion took place concerning over hanging trees and vegetation on narrow lanes, which was considered a road safety issue. Cllrs felt that it was time to engage with landowners concerning the road safety issues. Clerk seek advice from HALC on dealing with

road safety issues.

Cllrs Harris & Rudge would talk to landowners informally as a first step.

6.5 To consider a quote for the purchase of salt spreader for the parishes.

A quote of £1200.50 was considered reasonable for the type of equipment needed and amount of use required.

It was **RESOLVED:** that the Clerk seeks advise from the PC's insurance provider Came & Co concerning use of equipment and the storage of the equipment.

6.6 To consider the quote from the lengthsman concerning steps at BH9

It was **RESOLVED:** to accept option 1 quote from the lengthsman of £400.0

6.7 To consider commenting on proposed definitive map modification order: to add a restricted byway to the definitive map and statement in the parishes of Harewood & Hentland parishes.

It was **RESOLVED:** to support the modification order to add a restricted byway to the definitive map and statement in the parishes of Harewood & Hentland parishes. Clerk to check cost implications for reinstatement and maintenance, and subsidy from Herefordshire Council

7.Highways

7.1 To consider road issues for reporting to Balfour Beatty

It was **RESOLVED:** to ask the clerk to follow up with Balfour Beatty regarding the road to Hentland Church.

8.Finance

8.1 To note bank balance as per bank statement 5/07/2018

Bank statement noted as £16498.97

8.6 To consider invoices for payment:

It was **RESOLVED:** to pay the following invoices & reimbursement

Longfield services (lengthsman work) LS01003 £90.00

P Pember reimbursement -fasthosts invoice £5.28+vat

Will Clift invoice E401– mowing & strimming of village green at Ballingham
£100.00+vat

To note HMRC vat reclaim 2017/18 paid via bacs £824.60

HMRC VAT reclaim Payment noted

9. Parish Newsletter

9.1 To consider information to go into the parish newsletter.

It was **RESOLVED:** to produce a one-off newsletter to promote new website, and update on NDP. Newsletter to be delivered by hand.

10. Planning

10.1 To note planning permissions granted/ refused since last meeting noted

10.2 To consider commenting on planning consultation 182445- Forty Steps Hoarwithy Herefordshire

Proposed first floor extension, alterations and porch

It was **RESOLVED:** to support the application

10.3 To consider commenting on planning consultation 181881 Sheppon Hill Cottage Hoarwithy, Hereford HR2 6QH

Description: Retrospective outbuilding to the side elevation of Sheppon Hill Cottage

It was **RESOLVED:** to support the application

11.Neighbourhood Development Plan

11.1 To receive a report on the neighbourhood plan and inspection.
Comment had been received from Herefordshire Council re regulation 16 consultation, which were noted. The Clerk had previously advised that she was waiting for Herefordshire Council NDP officer to send information relating to independent inspectors for NDP.

12. Correspondence

13.1 To note correspondence received since the last meeting
None

**14 Matters raised for consideration for placing on the next meeting's agenda
(no discussion)**

15. To note date of Next Parish Council meeting Thursday 22nd September 2018 @ St Catherine's Church 7.30pm

Signed.....

Dated.....

Chairman