

## **BALLINGHAM BOLSTONE AND HENTLAND GROUP PARISH COUNCIL**

A meeting of the above council was held at the Parish Room Hoarwithy on Thursday 8 October 2015 at 7.30pm.

**Present:** Mrs P Fitzpatrick, Mr S Harris, Mr J Lyons, Mr S Keogh. Mrs S Pike, Mr F Probert, Mr P Rees, Mr H Rudge, Mr A Smith, Mr M Soble (in the chair), Clr. D Summers, and the clerk (P Pember).

**Apologies:** None

### **Herefordshire Council**

Clr Summers asked if there were any issues which he could help with. The Clerk said that he had been trying to resolve the following issues:-

1. Heavy goods vehicles trying to use Although Lane which is too narrow and there is a pinch restricting the width to stop large vehicles but if they reached that point it was too late.
2. A litter bin was purchased and sited at the bus stop Hoarwithy. The refuse collection lorry will not empty and take rubbish away. The cost of collection quoted was prohibitive and a temporary solution had been put in place. The Clerk agreed to forward correspondence to enable Clr. Summers to review.

### **Declaration of Interests**

Mr S Harris – planning to be discussed later.

#### **1. Minutes of the last meeting:**

The minutes for the meeting of 17 September had been circulated and were taken as read approved and signed.

#### **2. Neighbourhood Development Plan (NDP) Update**

2.1 Mr Smith had receive proposals and timetable from Mr Michael Wellock of Kirkwells the main points being:-

- Sufficient fees had been paid to cover October/November work
- Subsequent work as detailed would incur additional fees of £2000 excl. VAT
- **End of October 2015** Kirkwells finalise a draft plan using criteria based policies ready for informal consultation with local residents
- **November 2015** Parish Council then consults for 3-4 weeks on informal draft using a mix of web site, newsletter and drop-in sessions. At the same time this informal draft is also sent to Herefordshire Council to undertake revised Strategic Environmental Assessment and Habitat Regulations Assessment and for informal comments from Forward Planning and Neighbourhood Planning teams.

- **December 2015** Feedback provided to Kirkwells to revise informal draft plan ready for regulation 14 consultation and provide all relevant documentation required(cost £1000)
- **January/February 2016** Parish Council run Regulation 14 consultation, sends response to Kirkwells. After amendment plans approved ready for submission to Herefordshire council.
- **March 2016** Kirkwells revise plans and supporting documentation for submission by Parish Council (cost £1000)

Various options were discussed by members i.e. defining settlement boundaries, call for sites and criteria based policies and it was decided that as suggested Mr Wellock should draw up a consultation document based on criteria based policies which would be developed/amended following consultation on the informal draft.

- 2.2 There was currently a balance £7060.00 available from the Lottery Fund grant which more than covered the additional fees from Kirkwells. However additional funding would be available from Locality funding.
- 2.3 It was agreed to wait for adoption of the core strategy before finalising the plan which would fit in with our consultations.
- 2.4 The finalised draft plan would be ready by the end of October to enable informal consultation with local residents.

### **Mr A Smith to follow up**

### **3. Planning**

3.1.

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| <b>APPLICATION NO &amp; SITE ADDRESS:</b> | <b>151320 - Land adjacent to Quarry Bank, Hoarwithy, Hereford,</b> |
| <b>DESCRIPTION:</b>                       | <b>Proposed dwelling and access</b>                                |
| <b>APPLICANT(S):</b>                      | <b>Mr &amp; Mrs Simon Harris</b>                                   |
| <b>GRID REF:</b>                          | <b>OS 354560, 229013</b>   |
| <b>APPLICATION TYPE:</b>                  | <b>Outline</b>   |

Councillors had made a site visit and Mr Harris reiterated what he wanted to do. As an interested party he then left the room.

The application was then discussed and it was resolved to support the application but recommend a North West access to enhance visibility. It was Affordable housing non-intrusive.

#### **4. Budget process**

The Clerk had forwarded a spreadsheet of income and expenses to date and projected income and expenses to 31 March 2016. The figures were discussed and it was agreed that the Precept requirements would be agreed at the November meeting.

#### **5. Lengthsman's Scheme**

Work done to date came within the standard so the Clerk will be able to recover payment in full.

Mr Round had advised the clerk informally that he will do another year to 31 March 2017 but will then probably retire.

#### **6. Transparency Fund Grant**

Lynda Wilcox HALC had sent details of "Transparency Fund Grant" to enable Parish Councils to meet the "Transparency Code for smaller authorities". It was agreed the Clerk should see if the Council qualified to apply for a grant.

#### **7. Trees on Ballingham common and around village green**

Mr Rudge reported that this was progressing.

#### **8. Future training events for councillors and the Core Strategy Seminar**

**8.1** We have a budget for training events for Councillors. HALC provide a variety of training. If Councillors wish to do training they should advise the clerk and he would find out what courses were available.

**8.2** A number of councillors had advised the clerk that they wished to attend the Core Strategy Seminar on 22 October.

#### **9. Purchase Flag Pole Hoarwithy**

The Flag pole in Hoarwithy now needed replacement and it was agreed that a new pole should be obtained and erected up to a cost of £200.00

**The Clerk to action**

#### **10. Discussion re appointment of minute taker**

The Clerk is a Councillor and does not receive payment for the work done. However it is difficult to fully participate in discussion and take minutes at the same time. It was agreed that a minute taker be contracted provided the applicant has an established clerical type of business and would invoice the Council for work done – not be employed to do the job.

**Mr M Soble to action via HALC**

#### **11. Items of Parochial Interest**

With winter approaching it was necessary to review replacement of salt bins and the supply of salt at the next meeting.

It may be necessary to have an extra meeting to discuss NDP and the chair asked councillors to advise clerk of any known dates when they would not be available in November.

**12. Date of next meeting:**

19 November 2015 at Ballingham Old School Hall HR2 6NH

(Note the Hoarwithy Christmas Party has been moved to 18 December at Hoarwithy so the Council meeting will go ahead as planned at BOSH on the 17 December)