

Ballingham Bolstone & Hentland Group Parish Council  
Minutes of Thursday 20<sup>th</sup> July 2017  
At St Catherine's Church Hoarwithy 7.30PM

**Present** Chairman - Cllr Martin Soble, Cllr Patricia Fitzpatrick, Cllr Simon Harris Cllr Peter Pember Cllr Henry Rudge & Cllr S Keogh

In attendance Kath Greenow Parish Clerk, Ward Cllr David Summers & 2 members of the public

**1.To receive apologies for absence**

Cllr Sally Pike, Cllr Dave Stuffins, Cllr Phil Watkins & Cllr J Lyons

**2. To receive declarations of interest on agenda items and consider dispensation requests.**

Cllr P Pember declared a non-disclosable pecuniary interest on agenda item 12.2 reimbursement for payment to Fast hosts

**3. To Co-opt a parish councillor (Hentland Parish)**

2 candidates stood for co-option, however at the meeting one candidate stated that he wished to withdraw as a candidate for co-option.

It was **RESOLVED**: to co-opt Mrs Valarie Lilwall as parish councillor for Hentland parish.

Cllr Lilwall signed the acceptance of office of Councillor and declaration of interest form.

**3.To agree and sign the minutes of The Parish Council Meeting 15-06-2017**

It was **RESOLVED**: to agree and sign the minutes of The Parish Council Meeting 15-06-2017

**4.Public forum: Members of the public may raise matters they wish to bring to the attention of the Parish Council**

**(this period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items raised that are not on the agenda)**

No matters raised

**5.Reports**

**5.1 Ward Cllr report**

The ward Cllr had little to report on parish matters. He asked to be kept informed if the parish had any issues that they wanted his help or support with

**6. Clerks report on action items from last meeting**

The clerk reported that verge cutting would be carried out in the next few days

**7. Lengthsman & P3**

**7.1 To receive a report from the lengthsman.**

no report from lengthsman.

Cllr Harris had met with the lengthsman and the lengthsman reported that there was Japanese knot weed on top of Rocks Common.

It was **RESOLVED**: The Clerk seeks advice on how to deal with Japanese knot and reports back at next meeting

**7.2 To receive a report from the footpaths officer**

The gate at HN2 needed replacing a quote had been obtained from Balfour Beatty, other quotes needed to be obtained.

It was **RESOLVED**: that Cllr H Rudge would look at obtaining another quote

Cllr Rudge to Action

7.3 To consider lengthsman & P3 work to be undertaken by the Lengthsman in the parishes. Cllr H Rudge & Cllr S Keogh to meet with the lengthsman concerning lengthsman work required in the parishes

Cllrs Rudge & Keogh to Action

P3 work St Owens Cross area southern end of NH16 over grown vegetation needs attending to.

Clerk to advise the lengthsman of work required

7.4 To receive a report on flooding issues in Hoarwithy

No further update

### **8.Highways**

8.1 To consider road issues for reporting to Balfour Beatty

The Parish Council are concerned that pot holes in the parish have still not been attended to. Clerk to contact the B/B locality Officer and ask for them to be attended to.

Clerk to Action

### **9.Website**

9.1 To consider quote for new parish website from Eyelid Productions Ltd

It was **RESOLVED**: to accept the quote from eyelid production for a new Parish Council website of £500.00.

It was **RESOLVED**: that the Chairman, Cllr P Pember and the clerk look at the suggested domain names given by eyelid productions and that a domain is chosen to allow the clerk to continue with getting eyelid to set up the new website

9.2 To consider applying for a transparency grant for new website

It was **RESOLVED**: that the Clerk applies for a transparency grant for the new website

Clerk to Action

### **10. Planning**

10.1 To note planning permissions granted/ refused since last meeting

Noted as planning approval given by Herefordshire Council for application 170351 Tresseck Camp site Hoarwithy Herefordshire

10.2 To consider commenting on Planning Application:

171318 Land at Windmill Hill Harewood end Herefordshire HR2 6PD

Erection of poly tunnels and construction of irrigation pond (amended and additional)

It was **RESOLVED**: not to comment on the application

### **11.Neighbourhood Development Plan**

11.1 To receive a report on the neighbourhood plan regulation 14 outcomes and next steps required

The planning working group had gone through the comments which had been collated by Kirkwells.

It was **RESOLVED**: to agree with the recommendations made by the working group.

Common land listed in the draft ndp needed checking as it was incomplete.

It was **RESOLVED**: to send the draft plan to Kirkwells to amend as required. The Clerk will put together a list of Common land in the parishes and send to Kirkwells for them to add into the draft NDP

Clerk to Action

### **12.Finance**

12.1 To note bank balance noted as £12777.88

12.2 To consider invoices for Payment

It was **RESOLVED**: to pay

The Plynlimon Trust invoices 4371 &4386 total £81.00  
Reimbursement to P Pember for payment to Fasthosts £5.28+VAT  
Clerks re imbursement of postage £1.63  
A4 Office Products invoice 180370£26.88 + vat  
Will Clift- Mowing & Strimming (Village Green) invoice E239£75.00+ vat  
Lengthsman Paul Wright (Longfield Services) invoice LS00895 June 2017 £135.00  
Contribution towards BOSH Spring newsletter £37.00  
To note BACs remittance from HMRC vat reclaim2016/17 £1323.48 Noted

**17. Correspondence**

17.1 To note correspondence received since the last meeting all correspondence received was noted

**18. Matters raised for consideration for placing on the next meeting's agenda (no discussion) None**

**19. Date of Next Parish Council meeting Thursday 21<sup>st</sup> September 2017@ St Catherine's Church 7.30pm**

Signed ..... Date.....  
Chairman

DRAFT