

BALLINGHAM, BOLSTONE & HENTLAND

Ballingham Bolstone & Hentland Group Parish Council Meeting Minutes of Thursday 20th October 2016 at Ballingham Old School Hall 7.30pm

Present: Chairman Cllr Martin Soble, Cllr Henry Rudge, Cllr Simon Harris, Cllr Dave Stuffins, Cllr Frank Probert, Cllr Sally Pike & Cllr Sherwood Keogh

Cllr Simon Harris arrived at 8pm

In attendance: Parish Clerk Kath Greenow & Ward Cllr D Summers

1.To receive apologies for absence

Apologies received and accepted from: Cllr Patricia Fitzpatrick, Cllr John Lyons, Cllr Peter Pember

3.To note vacancy declared regarding resignation of Cllr P Rees

It was **RESOLVED** to note: The resignation of Cllr P Rees. The clerk advised that she had contact Herefordshire Council Elections office accordingly. The vacancy notice had been sent out by Herefordshire Council and had been placed on the parish noticeboards and website

4.To agree and sign the minutes of the Group Parish Council Meeting held on 15/09/2016

It was **RESOLVED:** to agree and sign the minutes of The Group Parish Council Meeting held on 15/09/2016

5.Public forum: Members of the public may raise matters they wish to bring to the attention of the Parish Council

(this period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items raised that are not on the agenda)

No members of the public present

6.To receive to following reports from:

6.1Ward Cllr Report

Had no matters to report

6.2Clerks report

The clerk reported on the Balfour Beatty briefing she had recently attended and informed the Cllrs on changes to the lengthsman & P3 scheme for 2017/18.

7. Lengthsman & P3

7.1To consider lengthsman & P3work to be undertaken by the Lengthsman in the parishes. No further work identified for lengthsman

P3 work the footpath on Bibletts common had several overhanging branches which were causing an obstruction on the footpath.

It was **RESOLVED:** that the branches needed attending too and it was agreed that Cllr Rudge would meet Trilloes Tree Care to advise of work and request a quote is sent to the clerk.

7.2To note correspondence from J Round re retirement as parish lengthsman and consider process for appointing new lengthsman (1st April 2017)

The letter from the current lengthsman was noted. Discussion took place regarding appointment process for a new Lengthsman for the parishes from April 2017.

It was **RESOLVED:** That the clerk would contact the clerk to Little Dewchurch PC to see if the lengthsman to that PC would be interested in tendering for the lengthsman & P3 work in the

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Group Parish. The clerk was also asked to put an advert in the BOSH newsletter for a new lengthsman outlining the role of lengthsman, insurance cover required etc.

8.Parish Noticeboards

8.1To receive an update on the parish notice board requiring attention

A new noticeboard has been made and erected at the bottom of Ballingham Hill courtesy of Lee Dearing. The clerk was asked to write to Mr Dearing to thank him for the noticeboard and erecting it.

Cllr Keogh had donated and erected a new noticeboard in Bolstone. Cllr Keogh was thanked for the donation and erecting it.

9.Parish freighter service

9.1To consider cost for booking a parish freighter service and suitable site for collection

It was **RESOLVED**: Not to book a parish freighter service that due to the high cost, this being £380.00 per 2-hour visit.

10.Highways

10.1To consider road issues to for reporting to Balfour Beatty

Traffic lights at The Salmons have been in place for over 2 weeks with in sign of work being carried out on this section of highway. Clerk to contact B/B locality Steward to advise and update.

It was **RESOLVED**: that the clerk was asked to contact the locality officer to request a schedule of works that are to be carried out in the parishes.

It was **RESOLVED**: that the clerk contact B/B's locality officer to request a site meeting about road issues in the area including an inspection of Ballingham Village Hall road as the road is in a bad state of repair and needs attending to.

Laskett lane from Hoarwithy to A49 water pipe issues.

10.2To receive update on village signage request for "Carey" and HGV sign

Carey Signage

Cllr D Stuffins reported on the site meeting he had had with Robin Quant

Robin wasn't sure that one sign for "Carey" was appropriate as this could cause more of a distraction as people look to see when they're exiting the village. Other potential sites for the other roads into Carey were discussed. Robin will email the costings for the signage to the clerk. It was suggested that the lengthsman could put the signs up.

It was **RESOLVED**: to have 3 signs for "Carey" and the locations for the signs were agreed as: 1 @ Rock coming from Ballingham, 1 opposite Pear Tree, 1 above Carey bank on the way to Bolstone.

HGV Signage issues

Regarding the Hoarwithy lorry issue, it was the view of Cllr Stuffins and Robin Quant that they could no solution for a sign at the entrance to Aultbough road - however after Cllr Stuffins showed Robin Quant the impossibility of turning a lorry around safely he agreed that a solution further down might be the answer. He was going to look at a "black HGV" sign and get advice from his colleagues as to whether this could be appropriate, where Cllr Stuffins had suggested it should be sited. The alternative would be to submit a request to the Department For Transport to have a specific sign made - however this was not his preference. Again, Robin advised that would be emailing further information to the clerk.

10.3To receive an update regarding speed & weight issues on A4137

The clerk reported that she had received a report from Graham Hornsby on the matter and he had advised that in summary – "our opinion is that, taking into consideration the various

JS 9 Nov 16

factors the existing 50 mph speed limit is set at the appropriate level and over an appropriate extent to give an optimum balance between safety and mobility.”
The information was note by the PC and the clerk was asked to contact Mr Maud to advise him accordingly

11.Parish Commons

11.1 To receive an update regarding work required on the
The clerk reported that she had been unable to make any contact George Thompson of Herefordshire Council concerning works required on the commons. The clerk advised the PC that they should not be undertaking work on commons that they didn't own.

12. Planning

12.1To note planning permissions granted/ refused since last meeting

Planning permission for Shepherds Rough application 162223

12.2To consider commenting on planning applications received:

12.2a 162790 2 Tan House Cottages St Owens Cross Herefordshire

Description: Proposed single story carport-craft shed

It was noted that the application had been withdrawn.

12.2b 163019 Land south of Tresseck Mill road Hoarwithy Herefordshire

Description: Removal of conditions 2 and 4 of 153209/F

It was **RESOLVED:** to Support the application.

13.Neighbourhood Development Plan

13.1To consider amendments made by NDP working group and next steps in taking the plan forward.

The settlement boundary map for St Owens Cross needs to be inserted into the NDP, amendments made by the working group were noted and approved. Chairman to check final NDP draft and email to the clerk for her to send to Kirkwells to attended to amendments and insert the required map.

It was **RESOLVED:** that the consultation process for regulation 14 would be to have the final draft NDP document made up into a A5 booklet to be distributed via post to each household in the parishes. and that there would be a drop-in session at The Harp Inn in early December. The Chairman would speak to the landlord as to a date availability.

It was **RESOLVED:** that the clerk obtains a quote for 500 copies of the A5 booklet along with postage costings and obtains a quote for 4x Hoarwithy settlement boundary map and 4 x St Owens Cross Settlement boundary map.

14.Finance

14.1 To note bank balance - Bank balance noted as of 04/10/2016 £19780.73

14.2To receive finance report **Noted**

14.3To note completion of external audit 2015/16

Completion of External audit. Noted no action items raised in external auditor's report

14.4To receive and consider Draft Budget for 2017/ **Deferred to next meeting**

14.5 To consider invoices for Payment

It was **RESOLVED:** to pay

The Plynlimon Trust -invoice 4209 (31/08/2016)

Ballingham Village hall hire (September) £20.00

John Round L/man invoice Sept £756.00

14.6 To note BACs remittance of 2nd percept payment from Herefordshire Council 2016/17
£3000.00 Noted

14.7 To consider updating the asset register as appropriate

PS 9 Nov 16

Deferred to next meeting

15. Correspondence

15.1 To note HALC training sheet and book training as appropriate

No further information corner info from HALC

**16 Matters raised for consideration for placing on the next meeting's agenda
(no discussion)**

Draft Budget 2017/18

Lengthsman changes re grant allocation 2017/18

Asset register update

It was RESOLVED: to bring forward the next PC meeting to 9th November at 7.30pm
7.30pm Ballingham village hall.

Signed.....
Chairman

Dated.....

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9 Nov 16