

Ballingham Bolstone & Hentland Group Parish Council Meeting  
Minutes of Thursday 18<sup>TH</sup> May 2017  
at Ballingham Old School Hall 7.30pm

**Present** Chairman - Cllr Martin Soble, Cllr Peter Pember, Cllr Sally Pike, Cllr Dave Stuffins, Cllr Phil Watkins, Cllr Patricia Fitzpatrick, Cllr Henry Rudge Cllr Simon Harris & Cllr Sherwood Keogh

In Attendance: Parish Clerk Kath Greenow

**1.To elect Chairman**

It was **RESOLVED** to elect Cllr Martin Soble as Chairman.

**2.To receive apologies for absence**

Cllr Frank Probert & Cllr John Lyons

Cllr Frank Probert had emailed the Clerk & the Chairman to inform the Parish Council that he wished to resign due to ill health.

**3.To elect vice Chairman**

It was **RESOLVED** to elect Cllr Simon Harris as elect vice Chairman

**4 To elect members to following working groups**

**4.1**Finance working group

Cllrs Peter Pember, Cllr Sally Pike, Cllr John Lyons & Chairman

**4.2** Employment working group

Cllr Pat Fitzpatrick, Cllr Phil Watkins, Cllr Simon Harris & Chairman

**5. To consider electing a representative from the Parish Council to BOSH (Ballingham Old School Hall) as appropriate**

No representative required

**6. To receive declarations of interest on agenda items and consider dispensation requests.**

None declared

**7.To agree and sign the minutes of 27/4/2017**

It was **RESOLVED** to: agree and sign the minutes of 27/4/2017

**8.Public forum: Members of the public may raise matters they wish to bring to the attention of the Parish Council**

**(this period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items raised that are not on the agenda)**

No members of the public present

**9. Clerks report**

HGV signage has been ordered. Clerk to advise the Chairman of date of delivery of signs

**10.Website update**

Cllr Peter Pember & the Clerk had meet to look at the website with a view to enable the clerk to put info on the website.

**11. Lengthsman & P3**

**11.1** To receive a report from the lengthsman

The Lengthsman Paul Wright was not able to attend the meeting. The Chairman & Lengthsman had meet recently and had carried out a parish walk. Some gullies in the parishes required cleaning out and the lengthsman has attended to these.

Concerns were raised about the condition of a tree on Ballingham Village Green

Terry Griffiths has attended to some of the smaller pot holes in the parishes. Balfour Beatty have advised that they will be attending to the larger pot holes in the parish in the next 2 weeks. Terry Griffiths has jetting equipment to attend to blocked drains if required by the PC. Verge Cutting in the area will be carried out in the next few weeks by the contractor to Balfour Beatty a second cut will be done in September.

Rocks Common has some Japanese knot weed on it. Clerk to advise Balfour Beatty.

**Clerk to Action**

11.2 To consider lengthsman & P3 work to be undertaken by the Lengthsman in the parishes.

It was **RESOLVED**: that the lengthsman continues to attend to the ditches and strimming of areas as required.

**Clerk to action**

The footpath HN2 has eroded considerably and concerns were raised as to the safety of the footpath. The Clerk was asked to contact and report the concern to the Locality officer for Balfour Beatty

**Clerk to action**

Discussion took place regarding some stiles on the footpaths in the parish that needed replacing.

It was **RESOLVED**: that the Clerk liaises with Cllr Henry Rudge over the replacement of stiles required by landowners.

**Clerk to action**

## **12. Ballingham Common**

12.1 To consider tree issues at Ballingham Common

The issues concerning the tree at Ballingham Common was raised by the outgoing lengthsman. The land is in private ownership and is not for the PC to attend to. Cllr Dave Stuffins offered to contact the landowner concerned.

## **13. Highways**

13.1 To consider road issues for reporting to Balfour Beatty

No new road issues to report.

13.2 To receive an update regarding drainage issues at Hoarwithy

No update. Clerk to chase up and advise at next meeting

**Clerk to action**

## **14. Planning**

14.1 To note planning permissions granted/ refused since last meeting.

None

14.2. To consider commenting on Planning Application: 170952 Rock Cottage Carey Hereford  
Description: Change of use of land to garden curtilage. Erection of out buildings for games room and car port/office. Remove blue shed storage shed retrospective planning for domestic greenhouse

It was **RESOLVED**: that the PC had No Objection to the application

## **14. Neighbourhood Development Plan**

14.1 To receive a report on the neighbourhood plan and next steps required

All responses received from the regulation 14 consultation had been sent to Kirkwells, and a report is expected in the next few weeks.

## **15. Finance**

15.1 To note bank balance £14947.34

15.2 To consider invoices for Payment

It was **RESOLVED**: to pay

The Plynlimon Trust £41.00

T Griffiths – L/man invoice £1110.00 (enhanced scheme works)

Clerks re imbursement of postage £3.90

Will Clift- Mowing & Strimming (Village Green) £60.00

15.3 To note bac's remittance from Herefordshire Council of 1<sup>st</sup> precept payment for 2016/17 £5000.00

Noted

15.4 To consider and adopt the internally audited accounts for 2016/17

It was **RESOLVED**: to adopt the internally audited accounts for 2016/17

15.5 To agree and sign The Annual governance statement 2016/17

It was **RESOLVED**: to adopt and sign The Annual governance statement 2016/17

15.6 To agree and sign The Annual return accounting statement 2016/17

It was **RESOLVED**: to adopt and sign The Annual return accounting statement 2016/17

#### **16. Correspondence**

16.1 To note correspondence received since the last meeting

Correspondence noted

**17 Matters raised for consideration for placing on the next meeting's agenda  
(no discussion)**

**18. Date of Next Parish Council meeting 15/06/2017 @ 7.30pm at St Catherine's Church  
Hoarwithy**

Signed *M Soble*  
Chairman

Dated 15/05/2017