

BALLINGHAM BOLSTONE AND HENTLAND GROUP PARISH COUNCIL

The Annual meeting of the above Council was held at Ballingham Old School Hall on Tuesday 12 May 2015 at 7.30pm

Present

Mr S Harris, Mr S Keogh, Mr F Probert, Mr P Rees, Mr H Rudge, Mr A Smith, Mr M Soble, and the Clerk (P Pember).

Apologies

Mr J Lyons

Visitor

Ms B Derc

Declarations of Acceptance

Declarations of Acceptance were completed by members present and handed to the Clerk before the commencement of the meeting. It was agreed Mr Lyons would complete at or before next meeting.

Election of Chair

Mr M. Soble was nominated by Mr S. Harris, seconded by Mr H Rudge and carried unanimously.

Election of Vice Chair

Mr S Harris was nominated by Mr M Soble and seconded by Mr H Rudge and carried unanimously.

Declaration of Interests

None

Process for filling vacancies

There were two vacancies for Hentland Parish and after discussion it was decided, by the Chair's casting vote, to review next meeting.

1. Minutes

The minutes of the meeting of 3 March and extraordinary meeting of 24 March were taken as read approved and signed.

2. Neighbourhood Development Plan

2.1 Review – Following changes to the Core strategy and the Steering Group the Council agreed that a considerable amount of work had been done and as there was funding already in place and, subject to the meeting with Michael Wellock, the process should continue.

2.2 Steering group structure and appointments – it was agreed that the meeting with Mr Michael Wellock should go ahead and then a decision be

made as to the structure of the Steering Group and how it relates to the Parish Council.

3. Planning

3.1

151162 - Gaer House, Carey, Hereford, Herefordshire HR2 6NG

DESCRIPTION: Proposed first floor extension to form new en suite bedroom and create new internal link to two principal staircases.

APPLICANT(S): Dr Christopher Allen

GRID REF: OS 356461, 230878

APPLICATION TYPE: Full Householder

The Council resolved to support the revised application which was an improvement on the original.

3.2

151181 - Primrose Bank, Ballingham, Hereford, Herefordshire HR2 6NN

DESCRIPTION: Proposed amendments to planning permission 130842/FH for extension, garage and turning area.

APPLICANT(S): Mr L Deering

GRID REF: OS 357160, 232412

APPLICATION TYPE: Full Householder

The Council resolved to support the application

4. Lengthsman Scheme and Parish Paths Scheme

4.1 Agreement to and signature of Contract – the plan for the extended scheme was submitted and a contract has been sent for signature. It was proposed by Mr H Rudge and seconded by Mr S Keogh that Mr S Harris oversees the scheme – carried unanimously.

4.2 As Mr Huyton did not stand for re-election Mr M Soble agreed to take on the role of Rights of way officer

5. Return of Expenses, including “Nil” return – the Clerk reminded Councillors that a return of expenses (even nil) must be submitted within 28 days of the date of the election.

6. Declaration of Disclosable Pecuniary Interests – the Clerk asked Councillors to let him have these as soon as possible so that he can submit them to Herefordshire Council for registration. Spouses/partners interests must be included as well.

7. Accounts

The accounts to 31 March 2015 were presented to the council, having been checked by our internal auditor Mrs H Roberts (see annex). To avoid confusion it was agreed that a note should be added as follows:- “NB. £7060.00 of surplus is ring fenced for NDP provided by the Heritage Lottery fund grant reducing operating surplus to £286.77.” The approval of the Accounts was proposed by Mr S Harris and seconded by Mr H Rudge and

carried unanimously. The clerk then went through the Annual Governance Statement which was completed and the Chair and Clerk signed the Annual Return submission of which was carried unanimously.

8. Review of standing orders and financial controls - these need to be reviewed annually and it was agreed that Mr M Soble, Mr P Rees and the Clerk review and report back to the Council. The Clerk will send a copy of the standing orders to new councillors.

9. New Signatories for bank account – as two of the authorised signatories did not stand for re-election it was resolved that the authorised signatories in the current mandate be changed to add Mr. Simon Harris and Mr Peter Rees and to remove Mr. Robert Laird, Mr. Adrian Shaw, Mrs Caroline Stratford and Mrs Margaret Wyatt and as this left only one authorised signatory Mr P Pember that Mr S Harris be authorised to countersign the revision to the mandate with that signatory.

10. Insurance – last year the Council changed its insurers to Came and company and entered into a 3 year contract premium £265.00. The invoice was due shortly and it was agreed that the premium should be paid subject to ensuring that cover was still satisfactory.

11. Correspondence – See notes pack.

12. Items of Parochial Interest for information only

There were none.

13. Dates of future meetings - It was agreed the Annual Parish Meeting be held at 7.00pm at BOSH on 26 May followed by a Parish Council meeting at which Mr Wellock from Kirkwells would update Councillors on the Neighbourhood Development Plan.

There would be a Parish Council meeting at the Church Parish Room Hoarwithy on Thursday 18 June at 7.30pm